



College of the Desert Bond Program

DESERT COMMUNITY COLLEGE DISTRICT
January, 2019

REQUEST FOR STATEMENT OF QUALIFICATIONS

FOR "2019 INFORMAL BIDDING" OF CERTAIN CONSTRUCTION
PROJECTS BY DESERT COMMUNITY COLLEGE DISTRICT (DISTRICT)
FOR THE 2019 CALENDAR YEAR.

43-500 Monterey Ave. Palm Desert, CA 92260

**INFORMAL BIDDING
APPLICATION FOR QUALIFICATION
2019 Calendar Year**

Instructions: See the accompanying Informal Bidding Qualification Application Instructions for directions and guidelines to complete and submit this Informal Bidding Application for Qualification.

1. Bidder Information.

1.1. Bidder Name: _____

1.2. Address (physical office/shop location):

Street Address: _____

City, State and Zip Code: _____

1.3. Mailing Address (if different than address above):

Street Address: _____

City, State and Zip Code: _____

1.4. Phone: (_____) _____ **Fax:** (_____) _____

1.5. Web Address:

1.6. Federal Tax ID No.: _____

1.7. Bidder's principal contacts:

Name: _____ Title: _____

Phone: (_____) _____ Fax: (_____) _____

E-Mail: _____

Name: _____ Title: _____

Phone: (_____) _____ Fax: (_____) _____

E-Mail: _____

2. **Trade Categories.** The trade categories for which Informal Bidding qualification is requested are those checked below (the required classification of California Contractors' License for each trade category is identified below):

Qualification Requested (check appropriate boxes)	Trade Categories	Required Classification of California Contractors' License
<input type="checkbox"/>	General Construction	B General Building
<input type="checkbox"/>	Cabinetry, Millwork, Finish Carpentry	C-6 Cabinet, Millwork, Finish Carpentry
<input type="checkbox"/>	General Low Voltage Electrical	C-7 Low Voltage Electrical
<input type="checkbox"/>	Telecommunications/ Data Cabling	C-7 Low Voltage Electrical
<input type="checkbox"/>	General Electrical	C-10 Electrical
<input type="checkbox"/>	Earthwork/Paving	C-12 Earthwork and Paving
<input type="checkbox"/>	Fence	C-13 Fencing
<input type="checkbox"/>	Flooring	C-15 Floor and Flooring
<input type="checkbox"/>	Fire Protection/Fire Alarms	C-16 Fire Protection
<input type="checkbox"/>	Glass	C-17 Glazing
<input type="checkbox"/>	HVAC	C-20 Warm-Air Heating and Air Conditioning
<input type="checkbox"/>	Moving/Demolition	C-21 Building Moving/Demolition
<input type="checkbox"/>	Landscaping/Irrigation	C-27 Landscaping
<input type="checkbox"/>	Doors, Locks, Security	C-28 Lock and Security Equipment
<input type="checkbox"/>	Parking Lot	C-32 Parking and Highway Improvement
<input type="checkbox"/>	Painting	C-33 Painting and Decorating
<input type="checkbox"/>	Plumbing	C-36 Plumbing
<input type="checkbox"/>	Roofing	C-39 Roofing
<input type="checkbox"/>	Ceramic Tile	C-54 Tile

3. Annual Revenue:

Calendar Year/ Fiscal Year	Annual Gross Revenue	Average Dollar Value of all Contracts	Dollar Value of Largest Contract
List the past 3 fiscal years			

4. Bonding, Insurance and Banking Information.

4.1. Bonds and Insurance:

4.1.1. Surety.

Surety Company: _____

Surety Contact: _____

Surety Address: _____

Surety Telephone No.: (____) _____

Surety Fax No.: (____) _____

4.1.2. Surety Broker.

Brokerage Company: _____

Broker Contact: _____

Broker Address: _____

Broker Telephone No.: (____) _____

Broker Fax No.: (____) _____

4.1.3. Commercial General Liability Insurance.

Insurer: _____

Current Policy No.: _____

General Liability Insurance Broker:

Address: _____

Telephone No.: (____) _____

Fax No.: (____) _____

Contact Name: _____

4.1.4. Workers' Compensation Insurance.

Insurer: _____

Current Workers' Compensation Insurance Policy No.: _____

Workers' Compensation Insurance Broker:

Address: _____

Telephone No.: (____) _____

Fax No.: (____) _____

Contact Name: _____

4.2. Banking:

Bank Name: _____

Address: _____

Contact Person: _____ Phone: _____

Line of credit: \$_____ Unused portion: \$_____ Expiration date: _____

5. References:

Material Suppliers			
Supplier Name	Address	Telephone No.	Contact Name

Public Agency Owners (K-12 school districts or community college districts preferred)			
Owner Name	Address	Telephone No.	Contact Name

6. Pre-Qualification Rating Questionnaire.

6.1. Essential Requirements. A Bidder will not be deemed qualified if the answer to any of questions 6.1.1 through 6.1.6 in this section is "no."

6.1.1. Bidder possesses a valid and currently in good standing California Contractors' license for the trade category (ies) checked in Paragraph 2 above.

_____ Yes _____ No

6.1.2. Bidder maintains a commercial general liability insurance policy with a coverage amount of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.

_____ Yes _____ No

6.1.3. Bidder has a current workers' compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code § 3700.

_____ Yes _____ No

_____ Bidder is exempt from this requirement, because it has no employees

6.1.4. If qualification in any of the trade categories identified below is requested, within the immediately preceding eighteen (18) months has the Bidder been: (a) awarded and completed a contract for construction of a project subject to the jurisdiction of the Division of State Architect ("DSA") or (b) awarded and completed a subcontract for construction of a portion of a project subject to DSA jurisdiction. The trade categories subject to the foregoing are: General Construction; Cabinetry, Millwork, Finish Carpentry; General Low Voltage Electrical; Telecommunications/Data Cabling; General Electrical; Fire Protection/Fire Alarms; HVAC; Plumbing and Roofing.

_____ Yes _____ No

6.2. Performance/Experience.

6.2.1. How many years has your organization engaged in public works construction?

_____ years

6.2.2. Has a claim or other demand ever been made against your organization's California Contractors License Bond? If yes, explain.

_____ Yes _____ No

6.2.3. Has a complaint ever been filed against your organization's California Contractors' License with the California Contractors' State License Board?

_____ Yes _____ No

6.2.4. Has your organization ever been unable to obtain a bond or been denied a bond for a construction contract?

_____ Yes _____ No

If yes, list each occasion and explain on separate pages.

6.2.5. Has your organization ever refused to sign a contract awarded to it?

_____ Yes _____ No

If yes, explain.

6.2.6. Has your organization ever failed to complete a construction contract?

_____ Yes _____ No

If yes, explain.

6.2.7. Has your organization ever been declared in default of a construction contract?

_____ Yes _____ No

If yes, explain.

6.2.8. Has your organization ever failed to complete a public works construction contract within the authorized time?

_____ Yes _____ No

If yes, explain.

6.2.9. Has your organization ever been assessed and paid liquidated damages under a construction contract with either a public or private owner?

_____ Yes _____ No

If yes, explain.

6.2.10. Has your organization ever been denied an award of a public works contract based upon a finding by a public agency that your organization was not a responsible bidder?

_____ Yes _____ No

If yes, explain.

6.2.11. Has any claim against your organization concerning your organization's work on a construction project ever been filed in court or arbitration by either a public or private owner?

_____ Yes _____ No.

If yes, on how many occasions? _____ Explain and attach.

6.2.12. Has your organization ever made any claim against a public or private owner concerning work or payment on a construction project and filed that claim in court or arbitration?

_____ Yes _____ No.

If yes, on how many occasions? _____ Explain on attachment

6.2.13. Has your organization or any principal of your organization ever been found guilty of violating any federal, state or local law, rule or regulation regarding a construction contract?

_____ Yes _____ No

If yes, explain

6.2.14. Has any surety made any payments on your organization's behalf to satisfy any claims made against a Labor and Material Payment Bond or Performance Bond issued on your organization's behalf in connection with a public or private construction project?

_____ Yes _____ No.

If yes, on how many occasions? _____ Explain on attachment.

6.2.15. Has any insurance carrier, for any policy of insurance, refused to renew an insurance policy for your organization?

_____ Yes _____ No.

If yes, on how many occasions? _____ Explain on attachment.

6.3. Safety.

6.3.1. Has CAL OSHA cited and assessed penalties against your firm for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five (5) years? (Note: If your firm filed an appeal of a citation and the Occupational Safety and Health Appeals Board has not yet ruled on the appeal, you need not include information about the citation.)

_____ Yes _____ No

6.3.2. Has the Federal Occupational Safety and Health Administration ("OSHA") cited and assessed penalties against your firm in the past five (5) years? (Note: If you have filed an appeal of citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about the pending citation.)

_____ Yes _____ No

6.3.3. Has the EPA, any Air Quality Management District or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor in the past five years? (Note: If you have filed an appeal of citation and the appropriate appeals Board has not yet ruled on your appeal, you need not include information about it.)

_____ Yes _____ No

6.3.4. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

6.3.5. List your firm's Workers' Compensation Insurance Experience Modification Rate (EMR) for each of the past three (3) premium years: (Note: An Experience Modification Rate is issued to your firm annually by your workers' compensation insurance carrier).

Current year: _____

Previous year: _____

Year prior to previous year: _____

6.3.6. Within the last five (5) years, has there ever been a period when your firm had employees but was without workers' compensation insurance or state-approved self-insurance?

_____ Yes _____ No

6.3.7. Has there been more than one occasion during the last five (5) years on which your firm was required to pay either back wages or penalties for your own firm's failure to comply with California's prevailing wage laws? (Note: This question refers only to your own firm's violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor to your firm.)

_____ Yes _____ No

6.3.8. During the last five (5) years, has there been more than one occasion on which your own firm has been penalized or required to pay back wages for failure to comply with the **Federal Davis-Bacon** prevailing wage requirements?

_____ Yes _____ No

6.3.9. Provide the name, address and telephone number of the apprenticeship program sponsor(s) (approved by the California Division of Apprenticeship Standards) that will provide apprentices to your firm for use on any public work project for which you are awarded a contract by the District.

(Apprenticeship Program)

(Apprenticeship Sponsor)

(Sponsor Address)

6.3.10. If your firm operates its own California Apprenticeship Council approved
6.3.11. apprenticeship program:

(a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.

(b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).

(c) State the number of individuals who were employed by your firm as apprentices at any time during the past three (3) years in each apprenticeship and the number of persons who, during the past three (3) years, completed apprenticeships in each craft while employed by your firm.

6.3.12. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works? (Note: You may omit reference to any incident that occurred prior to January 1, 1999 if the violation was by a subcontractor and your firm, as general contractor on a project, had no knowledge of the subcontractor's violation at the time they occurred).

_____ Yes _____ No

If yes, provide the date(s) of such findings, and attach copies of the Department's final decision(s).

7. Accuracy and Authority.

The undersigned is duly authorized to execute this Informal Bidding Qualification Application under penalty of perjury on behalf of the above-identified Bidder. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Informal Bidding Qualification Application and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Informal Bidding Qualification Application.

The undersigned declares and certifies that the responses to this Informal Bidding Qualification Application are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses. The above-identified Bidder acknowledge and agree that if the District determines that any response herein is false or misleading or contains misstatements of fact, the Bidder will not be deemed qualified to participate in the District's Informal Bidding procedures.

Executed this ___ day of _____ 20__ at _____
(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

(Signature)

(Typed or written name)