



CITIZENS' BOND OVERSIGHT COMMITTEE		
MINUTES FOR March 8, 2016	3:30-5:00PM	CSSC- Multi-Purpose Room
Members Present:	Members: Mr. Lawrence M. Cohen (Business Representative); Mr. Kenneth Eklund, (Senior Citizen Group Representative); Mr. Steven Bayard, (Members At-Large – East Valley); Mr. Jose Rodriguez, (Student Representative); Mr. Larry Spicer (College Support Organization)	
Members not Present:	Fred Jandt (Members At-Large- West Valley); Chris Escobedo, (Taxpayers' Association)	
Guest(s):	Lisa Howell (COD VP of Administrative Services); Jessica Enders (COD Director of Education Centers); Jason Arebalos (Director of Facilities); Jon Ramont (Director of Fiscal Services); Mac McGinnis (MAAS Companies, Bond Management Office)	
Recorder:	Jennifer Mergl (MAAS Companies, Bond Management Office)	

AGENDA

1. Call to Order/Roll Call			
	The meeting was called to order at 3:36PM. The Committee had a quorum.		
1.1 Comments From The Public			
	There were no comments from the public.		
2. Action Items(s)			
2.1 Approval of December 8, 2015 Meeting Minutes			
DISCUSSION	Meeting Minutes – December 8, 2015: A motion was made by K. Eklund to approve the December 8, 2015 meeting minutes, Seconded by S. Bayard. All in favor. No opposed. No abstained. Motion passed unanimously.		
CONCLUSION	Meeting Minutes from December 8, 2015 were approved.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
2.2 2014-15 Annual Report			
DISCUSSION	Members received and reviewed a copy of the 2014-15 Annual Report. In accordance to the College of the Desert's sustainability stewardship, the report will be available for public view online rather than providing printed copies for distribution.		
CONCLUSION	Members accepted the report as delivered.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
2.3 Financial and Performance Audit Results			

DISCUSSION	<p>Brandon Harrison, an auditor from Vavrinek, Trine, Day & Co., LLP (VTD), presented his findings for fiscal year end June 30, 2015 Audit Report. VTD audited the financial statements of the Desert Community College District's (DCCD) Measure B General Obligation Bond Fund. It is the opinion of VTD that the financial statements were present fairly, in all material respects, the financial position of the Measure B General Obligation Bond Fund and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. B. Harrison stated that of the \$5M or approximately 55% of 2014/15 expenditures tested in the audit, VTD concluded that there were no findings and no misstatements noted in completing the audit.</p> <p>L. Cohen questioned the purchase of municipal bonds as an investment vehicle. L. Howell responded with a history and clarification on the management structure and investment vehicles of the remaining bond funds. She informed Members of dialogue which has taken place via conference call with the County Treasurer to ensure that the appropriate management structure was in place. The District's financial advisors and council have suggested that the District utilize a company called Bond Logistics to provide investment and financial advice. L. Howell meets with Bond council on March 17, 2016. She will report back to the COC on this meeting as a future agenda item.</p> <p>L. Howell suggested that the District's financial advisors make a presentation at the June 8th COC meeting. The advisors will report on the history of the issuance of the bond as well as the steps being taken to ensure that the District remains in compliance with the financial platform stipulated in the original Bond language.</p>	
CONCLUSION	<p>A motion was made by K. Eklund to receive the Financial and Performance Audit as presented, Seconded by S. Bayard. All in favor. No opposed. No abstained. Motion passed unanimously.</p>	
ACTION ITEMS		
Provide report to COC Members regarding 3/17/2016 Bond Council meeting.	Lisa Howell	6/14/2016
Arrange presentation by District Financial Advisors.	Lisa Howell	6/14/2016
3. Information/Discussion Item(s)		
3.1 Review of Follow-Up Items- 2016 General Obligation Bond Language		

DISCUSSION	<p>Responding to follow-up item 3.2 from December’s meeting minutes, L. Howell provided clarification of language found in paragraph five (5) of an article written by Dave Heckler from School Services of California published regarding a proposed 2016 State General Obligation Bond.</p> <p>Members received copies of an email from Dave Heckler clarifying that the language is intended to inform readers that during the 131 day window period before the election, the proponents of the initiative can withdrawal the proposal and it will not appear on the general election ballot.</p> <p>L. Howell informed Members that the initiative in question was, in fact, withdrawn from the November 2016 General Election ballot as Administration is unwilling to support additional statewide debt.</p>		
CONCLUSION	Only the proponents can withdraw an initiative from the ballot.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
3.4 Bond Projects Update and Bond Project Financial Report			
DISCUSSION	<p>M. McGinnis reviewed all project and financial updates from the Bond Citizens’ Oversight Committee Report dated March 8, 2016.</p> <p>M. McGinnis will bring the interior presentation boards of the Hilb renovation to the June 8’ 2016 meeting to show Members.</p>		
CONCLUSION	<p>K. Eklund posed the following question to L. Howell & M. McGinnis; “Are you aware of any Bond proceeds that were expended for purposes other than those set forth in Measure B?” L. Howell & M. McGinnis responded, “No.”</p> <p>K. Eklund posed the following question to L. Howell & M. McGinnis; “Are you aware of any Bond proceeds that were expended for any teacher or administrative salaries of the college or for the operating expense?” L. Howell & M. McGinnis responded, “No.”</p>		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Present Hilb interior presentation boards to Members.		M. McGinnis	6/14/2016
4. Future Agenda Items			
4.1			
DISCUSSION	<ul style="list-style-type: none"> • District Financial Advisor Presentation • Bond Council Meeting Follow-up Report • Hilb Interior Finishes Presentation 		
CONCLUSION			
5. Adjournment: 4:43PM			

NEXT MEETING:
June 14, 2016- 3:30PM
Craven’s Student Services Center-
Multi-Purpose Room